



Eastern York School District
Facility Study
CRA Project No. 3255

On the above date a meeting was held at the Wrightsville Elementary School Library for the purpose of reviewing the Elementary Consolidation Study. The below represents the writers understanding of the pertinent issues and items of discussion at the Design Conference.

INTRODUCTIONS

1. Each member of the steering committee introduced themselves.
2. CRA gave an overview of their background and experience.
3. Dr. Mancuso gave an overview of his background and discussed the mission statement and vision of the district.

STEERING COMMITTEE PURPOSE

1. The purpose of the steering committee was discussed.
2. The committee is a collection of individuals who bring unique knowledge and skills which augments the skills and knowledge of those within the Eastern York School District organization.
3. The advisory committee serves to make recommendations and/or provide key information and materials to the Eastern York Board of School Directors.
4. The advisory committee is able to focus on a specific topic in order to advise and/or support the organization. The committee will serve as a group to gather input from/serve as a liaison to the community, provide feedback to the organization from the community, and recommend items for further study to the Eastern York Board of School Directors.

STUDY OVERVIEW

1. The reason for the study was discussed and emphasized that two of the district's elementary schools (Canadochly and Kreutz Creek) are at the end of their useful life and need to be either significantly updated or replaced.
2. The study is being broken out into Phase I (short term facility solution) and Phase II (long term facility solution).
3. Phase I will consider consolidating three schools into two during the 20/21 and 21/22 school years prior to the Phase II facility solution being completed at the beginning of the 22/23 school year. Phase I will only be implemented should it prove to be benefit the school district (financial, allow for better implementation of Phase II, etc.).
4. The study process was reviewed and the following tasks will be undertaken.
 - Define goals and establish guiding principles
 - Evaluate exiting elementary school capacities
 - Evaluate current enrollment and future enrollment projections (he district may engage a demographer to assist with this effort).
 - Develop the required educational program for the elementary schools - establish educational needs in order to define the type, size, and quantity, of required spaces along with their intended use.

- Establish options and evaluate the feasibility of each option – educational impact, financial, transportation, facility improvements, etc.
 - Establish an open, transparent communication system with the EYSD community.
5. The schedule was reviewed. Steering committee meeting will occur monthly and then be reported back to the board at the Operations Committee meetings. Separate public meetings will occur once more information is gathered an options developed.
 6. The decision for Phase I is schedule for September 2019, once the summer break is over.

GUIDING PRINCIPLES

1. The group participated in an exercise to establish guiding principles for the Elementary Schools.
2. These guiding principles will be used in development of the educational program, goals, and criteria which each facility option shall meet.
3. The group was asked to complete the following statements: “Our Elementary Schools will be...” or “Our Elementary Schools will have...”
4. The committee members then read through all responses and were asked to select the most important principle from each category (two selections were made for the Educational Program and Amenities Categories).
5. The responses were categorized into the below topics. Principles in bold received selections from the group. The number of selections are noted at the end of each principle.

SAFETY AND SECURITY

1. **Safe and secure spaces where students can learn, play and grow [16]**
2. **Our elementary school be / have... [4]**
3. Safe
4. ADA compliant
5. Space for student projects and materials
6. Flexible learning spaces
7. Access locks on classroom doors
8. Be safe environments to learn in
9. Safe and secure
10. Safety and security for the students
11. Be a safe, environmentally friendly environment
12. Safe and secure buildings
13. Easily accessible and secure
14. Our elementary schools will be a safe, secure environment

EDUCATIONAL PROGRAM

1. **Support all aspects of learning, technology, arts, STEM [10]**
2. **Comfortable and flexible space for learning [7]**
3. **Is a place where students want to learn [5]**
4. **Our learning space would be able to accommodate all types of learning [3]**
5. **Variety of places for movement, calming, and therapy [1]**
6. **Teacher friendly (teacher stuff) Enough modern resources [1]**
7. **Permit the students to make strong relationships with their teachers and classmates [1]**
8. **Collaborative learning areas – not just desks only [1]**
9. Calming room for students in crisis
10. Student friendly – appropriate space for large and small groups

11. Students will have access to high quality instruction
12. Allow for collaboration and room for individual and small groups
13. Be kid centered – sized appropriately, Water fountains, Bathrooms, Closets
14. Be a creative space not a series of walls and doors / halls
15. Have a separate area for gym and cafeteria
16. Have a blending of physical and virtual spaces
17. Plenty of storage, Rooms for professional collaboration, learning, and presentation
18. Schools that provide an equal learning space for all students of the same grade level
19. Small group discussions would be relevant in today’s classrooms
20. Will have least amount of building changes for students social / emotional needs
21. Small spaces for small group meetings
22. Main office centrally located
23. Have STEM related specials
24. STEM room
25. State of art with open space for student movement – learning
26. Areas designed to help students be creative and develop and learn through individuality
27. Student focused and friendly
28. Be a positive learning environment for all
29. Child centered
30. Help build foundations for student to excel in middle school
31. Designed to enhance student engagement
32. Allow the students to achieve their individual goals
33. Learner centered spaces
34. Parent resource room

CLASSROOM SIZE

- 1. Have manageable classroom sizes [9]**
- 2. Promote a variety of learning styles [5]**
- 3. Our elementary schools will be filled with classrooms that are a good size for all students to learn and the teachers to manage [4]**
4. Have classrooms small enough to encourage learning
5. Not be so large that it feels like a middle school environment
6. Be underutilized or over populated (ex. too much space not being used or not enough room)
7. Limited in class size
8. Our classroom sizes would be manageable to a teacher and assistant
9. Seating, room size

FINANCIAL

- 1. Provide facilities that will maximize the use of taxpayer dollars [18]**
- 2. Energy star rated buildings [1]**
3. Cost effective
4. Make financial sense
5. Permit cost effective education to our students

TRANSPORTATION

- 1. Geographically located to minimize student transportation time and costs [16]**
- 2. No student would be riding a school bus more than a half hour [2]**

3. **Be close enough so that the students are not traveling far [1]**
4. Have no student have a bus ride longer than 45 minutes
5. Have limited transportation time for busing students (less than 40-45 min)

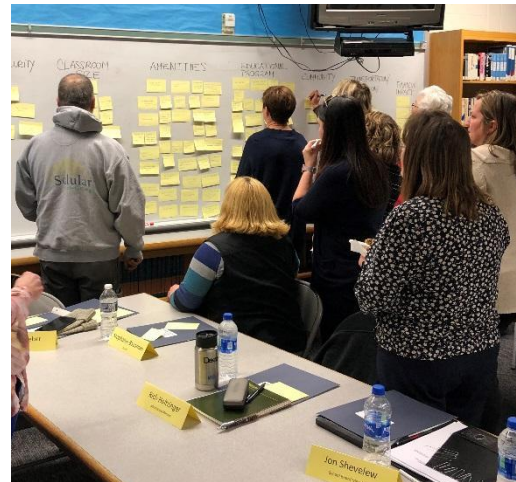
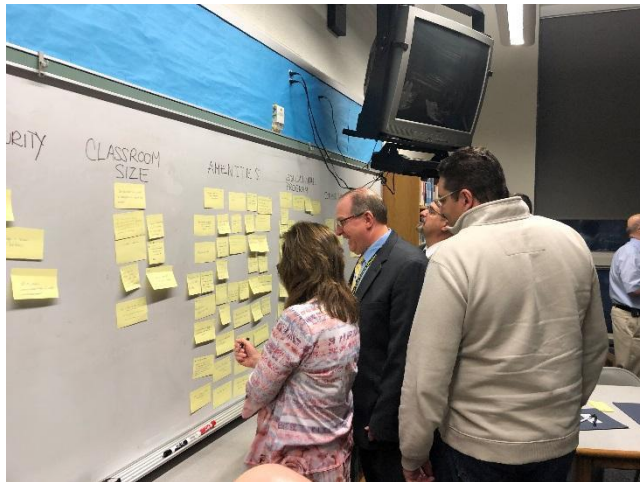
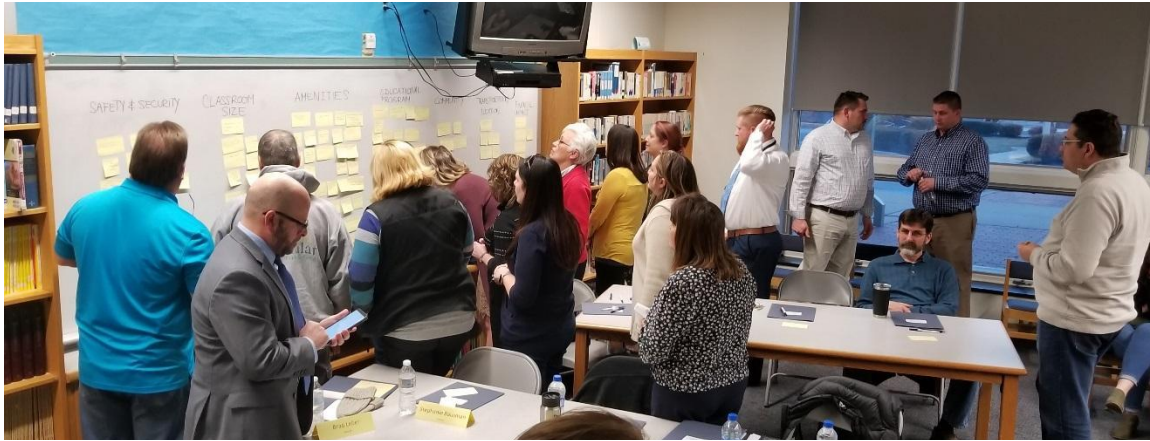
COMMUNITY

1. **Will be a hub of our community (access for community use) [9]**
2. **Opportunities for community involvement [6]**
3. Welcoming to students, parents and visitors
4. Reflect the needs of our community...possible clinic space (wellness), food, services
5. Our elementary schools will be/have...

AMENITIES

1. **Provide a state of the art education facility that will fully utilize all technology available to enhance our students experiences at Eastern York [14]**
2. **Modern, comfortable and efficient [4]**
3. **Modern built to last [4]**
4. **Climate control in all buildings (HVAC) [3]**
5. **Updated technology throughout all buildings [2]**
6. **Air conditioning, Parking for special events, visitors, staff [2]**
7. **Comfortable learning environment [1]**
8. A school that has a proper stage area
9. Technologically advanced
10. Smart TVs
11. Able to be upgraded as technology advances
12. Technology appropriate for our changing world
13. A school that has playground equipment that is age appropriate
14. Playground that is up to date and safe
15. Adequate play spaces for exercise, etc at recess
16. Up to date books / textbooks
17. Technologically updated classrooms
18. Will be in need of mechanical upgrades / replacement (ex. Heating, A/C)
19. Charging stations with plenty of outlets
20. A comfortable building for the students to learn in
21. A fun and social area for after school needs
22. Bright and airy
23. Climate controlled so students can concentrate and perform at their best
24. Air conditioning
25. Classrooms will have the "fidget" seats / chairs readily available
26. Equipped with music classroom facilities
27. Alternative seating
28. Ubiquitous connectivity
29. Technology incorporated into the classrooms – 1 to 1 computers with capacity for all to log on
30. Cafeteria and gym away from classrooms and learning spaces
31. Modern resources for technology and communication
32. Equipped with state of the art climate controlled systems
33. ADA compliant
34. Separate gym (with stage) and cafeteria
35. Air conditioning

36. Sinks, bathrooms, drinking water in classrooms
37. Play areas
38. Playgrounds that include creativity activities along with physical
39. No carpet in the gym
40. A stage that can be used as such
41. Include age appropriate technologies
42. Fully equipped with current technology



6. An open discussion was held on each category and the following pertinent items discussed:
 - Safety & Security – A district wide security risk assessment was completed in 2015 and will soon be updated.
 - Educational Program – Spaces should be flexible to adapt to future educational delivery models (which at this time are unknown).
 - Classroom Size – Questions were raised on ideal classroom size. Board policy recommended class sizes will be used. It was noted that as part of this consolidation, there would be no reduction in teachers/staff. It was also noted that the existing schools do not fully utilize all existing classrooms and the phase I study will evaluate if there is capacity to consolidate the same number of teachers.
 - Financial – A fiscally responsible solution is desired. CRA noted that they consistently design the most cost effective schools in the state and can bring this experience to the table to help accomplish this guiding principle.

- Transportation – Concerns were raised about the length of bus rides. It was noted that currently some bus times for students at the extents of the district are 45 minutes. The goal of EYSD is to keep times at a maximum of 30-35 minutes long, but that is not always possible. Discussion was held regarding the need to revise boundaries once schools are consolidated.
- Community – New facilities should be usable for outside recreational groups. A discussion was held on what will be done with the school that gets closed (sold vs used for other uses).
- Amenities – Air conditioning was discussed with respect to the interim project. It was noted that the cost to add air-conditioning to the consolidated school may exceed any savings from closing the other school. Parking should be evaluated in the consolidation options. ADA access (elevators) should be considered.

3 QUESTION ACTIVITY

1. At the conclusion of the meeting, each member was asked to complete a 3-question worksheet. The results of this worksheet will be reviewed at the next steering committee meeting.

Any authorized persons who take exception to any statement in this report shall notify the writer, within five (5) days from the date of receipt of this report, stating in detail the correction or omission. Otherwise, this report shall be considered correct and final.

Sincerely,



Scott Cousin, AIA, LEED AP® | Principal, Senior Project Manager
Crabtree, Rohrbaugh & Associates - Architects
P: 717.458.0272 C: 717.557.8382
E: scousin@cra-architects.com